

Southern Regional Health Authority

Black River Hospital

Compassion | Accountability | Respect | Efficiency

45 High Street, Black River P.O, St. Elizabeth, Jamaica WI

Tel: (876) 965-2212 / 634-3699 / 634-1893

Website: www.srha.gov.jm

The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at the **BLACK RIVER HOSPITAL**:

HOSPITAL ATTENDANT - (HSC/HS 1) Housekeeping

(Salary range \$990,843 - \$1,177,801 per annum and any allowance (s) attached to the post)

Job Summary:

Under the direct supervision of the Supervisory Hospital Attendant, the incumbent is primarily responsible for maintaining the cleanliness of the Hospital.

Qualifications and Experience:

- School Leaving Certificate (Secondary Education)
- Completion of any certified training in Housekeeping/Public Area Hygiene Attendant.
- At least 2 CSEC subjects, would be a definite asset
- At least one (01) year experience within the hospital environment or service industry

Specific Knowledge & Skills:

- Physical Fitness
- Ability to work effectively in a team
- Ability to respect patient confidentiality
- Ability to communicate effectively both in written and oral format
- Good time management skills

Key responsibilities will include:

- Sweeps, polishes and wipes of all floor spaces. Maintains such in an acceptable condition during the day.
- Carries out daily dusting of all furniture.
- Polishes all furniture at least once per month or more, as is deemed necessary.
- Cobwebs all rooms, verandahs and open spaces.
- Cleans and maintains bathrooms during clinic hours, ensuring that there is no overflow of waste on the floor or from the bins.
- Cleans windows which can be conveniently reached from the floor.
- Takes care of potted plants inside the Hospital.
- Cleans shelves and cupboards once per month or as often as required.
- Washes and irons of linen used at the hospital, which includes sheets, towels, staff gowns.
- Cleaning of instruments used by health personnel as directed.
- Assists with ushering of patients to various service delivery areas within the health facility.
- Assists in maintaining order in the waiting areas.
- Assists nursing/medical personnel during clinics or as required.
- Responsible for maintenance and storage of all gowns, linen, etc for the hospital.
- Prepares the hospital in time for daily sessions, such as the provision and laying out of bed linen for examination tables/couches, the provision of toiletries and gowns for staff, etc.
- Displays appropriate safety signs when cleaning to avoid injury to staff and patients.
- Deep cleans of the hospital once per month or as directed by Supervisor.
- Performs other duties as directed by Supervisor

Special conditions associated with the job:

- Physically demanding environment, which requires the skills and ability to do heavy lifting, and safely manoeuvre patients, wheelchairs, trolleys and other equipment.
- Possible exposure to bodily fluids, exposure to body fluids and soiled utility, therefore use of protective gears maybe required in some instances.
- Duties and assignments are on a shift basis, and the incumbent, may be required to work extended hours if the need arises.

Applications along with resume should be sent **no later than October 29, 2026** to:

The Senior Human Resource Officer Actg.

Black River Hospital

45 High Street, Black River, St. Elizabeth

Tell: (876) 317-9542

E-Mail - brhjobs00@gmail.com

****PLEASE INDICATE IN THE 'SUBJECT LINE' THE NAME OF THE POSITION TO WHICH YOU ARE APPLYING****

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED.